

TEAM WORKS

ASSISTANCE WITH FAMILY LEGAL MATTERS

TELEPHONE
(858) 675-9225

16516 BERNARDO CENTER DR., SUITE 130
SAN DIEGO, CALIFORNIA 92128

FAX (858) 485-8714

DIVORCE MEDIATION INTAKE QUESTIONNAIRE (without children)

1. How did you hear about TEAM WORKS? _____

2. RESIDENCY: To request a divorce in California, one spouse must have been a resident of California for at least six months and of San Diego County for at least three months immediately prior to the filing:

HUSBAND

WIFE

(Circle Spouse(s) who meet(s) this requirement)

3. **YOUR** Name: _____ Hm Phn: _____ Cell Phn: _____
Street: _____ Wk Phone: _____ Pgr: _____
City: _____ State: _____ Zip: _____ Birthdate: _____
Social Security#: _____ Email Address _____
Employer Name & Address: _____
Position: _____ Rate of Pay: _____ Work Hours: _____
A person we can call as a secondary contact: _____
Address: _____
Phone: _____ Their relationship to you: _____

4. **SPOUSE'S** Name: _____ Hm Phn: _____ Cell Phn: _____
Street: _____ Wk Phone: _____ Pgr: _____
City: _____ State: _____ Zip: _____ Birthdate: _____
Social Security#: _____ Email Address _____
Employer Name & Address: _____
Position: _____ Rate of Pay: _____ Work Hours: _____
A person we can call as a secondary contact: _____
Address: _____
Phone: _____ Their relationship to you: _____

5. **MARRIAGE:** Date of Marriage: _____ Date of Separation: _____ ** Date of separation requires a communication by one spouse to the other evidencing a parting of the ways with no present intention of resuming marital relations and also, more importantly, conduct on the part of at least one spouse evidencing a complete and **final break** in the marital relationship.

Period Between Date of Marriage and Separation: _____ Years _____ Months

TEAM WORKS

6. SPOUSAL SUPPORT requested for: wife husband N/A (circle selection(s))

a. Health Issues that would interfere with either spouse's ability to work? wife husband N/A (circle selection(s))

7. ARE THERE ANY RETIREMENT PLANS? myself spouse N/A (circle selection)

Name of the plans: Husband: _____ Wife: _____

b. Will you be dividing any of the retirement plans? Yes No I'm not sure

c. What other forms of investment or "retirement type" accounts do either of you have?

Stocks Bonds Mutual Funds IRA accounts _____ (circle those that apply)

8. DO YOU HAVE AN ESTATE PLAN? Yes No (If Yes, please bring a complete copy)

ATTACH ANY ADDITIONAL INFORMATION THAT YOU FEEL WOULD BE HELPFUL IN NEGOTIATING AND RESOLVING YOUR CASE THROUGH TEAM WORKS. If you have additional questions, concerns or comments that you believe are important in resolving your case, please put this information on a separate paper and attach to this questionnaire.

PLEASE BRING THE FOLLOWING DOCUMENTS TO THE TEAM WORKS MEDIATIONS:

Court Papers: If there is a previous or current court filing:

- a. Extra copies of all orders/judgments;
- b. Extra copies of current court hearing papers;

Income Documentation concerning incomes of both parties, including:

- a. Current paystubs;
- b. Last year's tax returns/W-2s;
- c. Best estimates if you do not have this documentation.

GOALS: Please write out on a separate piece of paper **what you want**. What are your goals, short term **and** long term?

WRITTEN QUESTIONS: Please take the time to write out all of your questions on a separate paper. This will organize your thoughts and give us a check list to go through to make sure that all of your questions are answered.

ORGANIZED LIST OF ASSETS AND DEBTS: Please complete the SCHEDULE OF ASSETS AND DEBTS form.

I UNDERSTAND that TEAM WORKS will not provide attorney advice on our case or represent either of us. TEAM WORKS will only provide general information to assist my spouse and me in reaching an agreement. When my spouse and I reach an agreement through the mediation process, TEAM WORKS will then prepare our agreement/Judgment papers and submit our divorce papers to the San Diego County Superior Court system for processing upon payment of proper Court filing fees and TEAM WORKS charges. I understand that if we do not reach an agreement through TEAM WORKS within the normal six-month dissolution process, I may also be required to pay the TEAM WORKS fees again.

DATED

CUSTOMER SIGNATURE

(REV. July 5, 2002)