TEAM WORKS

ASSISTANCE WITH FAMILY LEGAL MATTERS

TELEPHONE
(858) 675-9225

16466 BERNARDO CENTER DRIVE, SUITE 188
SAN DIEGO, CALIFORNIA, 92128

FAX
(858) 485-8714

DIVORCE INTAKE QUESTIONNAIRE (NO CHILDREN)

Please complete throughly. Information is needed for court documents

1. How did you hear about TEAM WORKS? _____

2. RESIDENCY: To request a divorce in California, one of the spouses must have been a resident of California for at least six months and have lived in San Diego County for at least three months immediately prior to the filing:

SPOUSE #1 ☐ SPOUSE #2 ☐ (Check box for Spouse(s) who meet(s) this requirement)

3. **YOUR** Name: First _____ M.I. Last _____

Home Phone: _____ Work Phone: _____

Cell: _____

Street: _____ Email: _____

City: _____ State: _____ Zip: _____ Birthdate: _____

Employer Name: _____

Employer Address: _____

Position: _____ Work Days/Hours: _____

Emergency Contact: _____ Address: _____

_____

Phone: _____ Relationship to you: _____

Please complete - Emergency contact info is rarely needed, but if needed, can be crucially important

4. SPOUSE'S Name: First _____ M.I. _____ Last _____ Home Phone: _____

Work Phone: _____ Cell Phone: _____

Email: _____

Street: _____

City: _____ State: _____ Zip: _____ Birthdate: _____

Employer Name: _____

Employer Address: _____

Position: _____ Work Days/Hours: _____

Emergency Contact: _____

Address: _____

_____

Phone: _____ Relationship: _____

Please complete - Emergency contact info is rarely needed, but if needed, can be crucially important

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(OVER)

TeamWorks@stacerlaw.com

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5. MARRIAGE: (Date of Separation is when spouse was informed of intent of divorce.)

Date of Marriage: _____ Date of Separation (DOS): _____

(DOS = The spouse has expressed that they want to end the marriage and their behavior is consistent with their desire to end the marriage (ie. sleep elsewhere in the house, change mailing address, separate finances, moved out etc..)

Period Between Date of Marriage and Separation: _____ Years _____ Months

6. ARE THERE ANY RETIREMENT PLANS? myself ☐ spouse ☐ N/A ☐ (check selection(s))

Name of Plans: myself _____ spouse _____

7. SPOUSAL SUPPORT requested for: Spouse #1 ☐ Spouse #2 ☐ N/A ☐ (check selection(s))

8. Is either spouse presently pregnant? Yes ☐ No ☐ (Check One)

9. Either spouse desire a name change? Yes ☐ No ☐ Name?: _____

10. Do you own any real estate property, as a couple or individually? Yes ☐ No ☐ (Check one)

11. Have you already filed for divorce? If yes, please provide case number: _____

I UNDERSTAND that TEAM WORKS will provide mediation services on our case and no attorney representation to either of us. TEAM WORKS' mediation services are designed to provide general information to assist my spouse and me in reaching an agreement. When my spouse and I present our completed forms to TEAM WORKS, TEAM WORKS will then package our agreement and submit our divorce papers to the Superior Court system for processing upon payment of proper Court filing fees and TEAM WORKS charges.

_____ _____

DATED CUSTOMER SIGNATURE (REV.5/29/2020)

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DIVORCE PAYMENT AGREEMENT (WITHOUT CHILDREN)

THIS AGREEMENT is entered into by TEAM WORKS and the undersigned customer.

This agreement is **NOT** intended to establish an attorney-client relationship between Customer and TEAM WORKS. TEAM WORKS does not provide legal representation to its customers as part of this agreement. Customers and their spouses are encouraged to consult with an attorney of their choice.

TEAM WORKS is a divorce mediation and paperwork preparation service. The customers provide all essential information to TEAM WORKS and then complete the disclosure and settlement documents of their case.

TEAM WORKS prepares all necessary paperwork to complete the agreed upon divorce settlement and files your paperwork with the court. Although unlikely, the Court **may** require you to appear to explain why the court should grant the orders that you request. The TEAM WORKS fee will not include e-filing fees, preparation or recording of documents transferring real estate nor preparation of retirement asset division orders.

The customer agrees to pay TEAM WORKS = **$1995.00**

Payment can be made by credit/debit card at the following link - https://payv3.xpress-pay.com/pt/060cac048e8a11f08651005056b805a0 and can also be made by Personal Check, Money Order, Bank Check or cash, but must be made at least 2 business days prior to your mediation appointment. Customer ID is your name.

Please email this completed form back to us at Teamworks@stacerlaw.com

ALL MONEY PAID TO TEAM WORKS IS **NON-REFUNDABLE**. This is true even if your divorce is not completed. For example, TEAM WORKS may not be able to complete your divorce if your spouse refuses to cooperate once the case has been started. Any costs incurred by customer, for example, e-filing fees, certified copies, retirement division documents and real estate recording fees are not covered by the moneypaid to TEAM WORKS.

The TEAM WORKS fee entitles you to preparation of divorce papers in advance ofyour mediation session, one 1.5 hour mediation session with attorney Jefferson L. Stacer, priority assistance at our free Team Works workshops, completion and filing of your settlement with the Court. The Team Works workshops are on the first Wednesday night (7 - 9 PM) and third Saturday morning (9 - 11 AM) each month at our offices (both in

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person and on Zoom) during which you can receive help completing your divorce settlement papers. You can confirm your registration for the workshops on our website at https://www.stacerlaw.com/register/.

You are not going to be automatically divorced in six months or at the Self-Represented Family Resolution Conference hearing (SRFRC) . Although sometimes patience is required, it is important to not procrastinate so that you may avoid court hearings and further Team Works charges ($30 for submission of online request for rescheduling of SRFRC hearing). It is your responsibility to get your spouse to agree with you and to get your settlement papers back to us, If you and your spouse need additional assistance from us, you will be charged at the $295/hr mediation rate described below.

We can provide you with a list of family law specialist attorneys for attorney consultations to assist you with your case. The Co-Parenting classes meet weekly (on Zoom) and online at coparentingsecrets.com as an affordable resource designed to assist parents in helping their children through the divorce process.

There are "NO Drop-In" hours for TEAM WORKS and we do not respond to legal question emails - that's what the free workshops or additional mediation time is for. You may schedule additional mediation appointments after the first appointment if you need more assistance with your case. The charge for these additional mediation appointments is $295/hr.

COURT FILING FEES: Court and e-filing fees are paid to the court (**Not TEAM WORKS)** - by debit/credit card for e-filing and Personal Check, Cashiers Check, or Money Order Payable to **COURT CLERK** for non e-filing options):

The required filing fee to get the case started is called the Petitioner's Filing fee

Required Filing Fee:	Petitioner's Filing Fee:	$435.00*

The respondent's filing fee does not need to be paid in order to get your case started. In many cases it may not need to be paid at all.

Optional Fees:	Respondent's Filing Fee:	$435.00 *
Waiver of Fees:	If you are unable to pay the Court filing fees, you may complete an Application for Waiver of Court Costs and Fees	

* Plus e-filing fees, all court filing fees are periodically increased by the Court.

Dated

_____

CUSTOMER

(Rev 10/23/2023)

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